NATIONAL
Paralegal Reporter®
National Federation of Paralegal Associations, Inc.
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Article Publication Guidelines

The National Federation of Paralegal Associations (NFPA®) accepts for review, well-written articles for the National Paralegal Reporter (ISSN 1058-482X) which is published four times a year. These guidelines are provided to all authors to ensure consistency of articles.

Suggested Article Lengths

Cover (Issue Theme) Articles: 1,500 - 2,000 words
Feature Articles: 1,000 -1,500 words (may be about any topic of interest to, or educational value to, paralegals)
Department Articles: up to 1,200 words, unless specifically requested by publisher/editor or previous agreement between author and publisher/editor

Article Deadlines: Article due dates are listed below. If you have questions or want to request an extension, please call 816-942-1600 or e-mail roi@kc.rr.com.

Authors: NFPA will accept articles written by any individual. Articles must be non-advertising in content and written using the Associated Press guidelines.

Format: All articles must be provided (with all formatting intact) in WordPerfect® or Word®. Authors should also provide a bio and a high-resolution photo, whenever possible. Text to be printed in bold or italics must be noted on the original document.

Publishing Policy: Articles printed in the National Paralegal Reporter express the opinions of the individual authors and do not necessarily represent the formal position of NFPA. All articles/materials are subject to editorial review and revision.

Reprints: NFPA reserves the right to reprint articles, with proper attribution.

Please Note: NFPA does not offer remuneration for articles. Authors are given a by-line which may include a company name. In addition, authors are encouraged to provide a short biography which may include contact information, and a high-resolution head and shoulders photograph.

Issue deadlines to submit articles:

Spring - Deadline is Nov. 15
Summer - Deadline is Feb. 15
Fall - Deadline is May 15
Winter - Deadline is Aug 15

The most common articles being considered for publication are on substantive areas of law and how to perform paralegal duties as it relates to those areas of practice. Those articles that offer readers new insights into the various practice areas in an easy-to-read format are the most helpful. Consideration is given to whether the subject matter has been covered in previous issues. Articles previously appearing in other law or paralegal related publications may be published/reprinted at the discretion of the Managing Editor and/or the NFPA Board of Directors. If you want information as to whether your topic would be considered, contact the Managing Editor at roi@kc.rr.com.